

# WTB TRIAD OF LEADERSHIP BOARD (TOL)

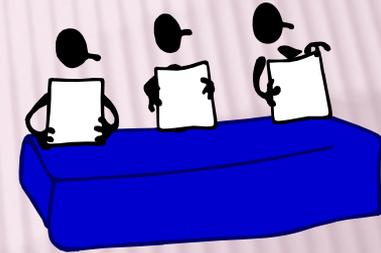
- ✘ The 5 W's
- ✘ Packet Preparation
- ✘ Who to contact
- ✘ Questions???



# TOL BOARD....THE 5 W'S...WHO?

- ✘ The following Fort Riley personnel sit as voting members on the board:

- \* The Commanding General (CG)
- \* Division Command Sergeant Major
- \* IACH Commander
- \* IACH Command Sergeant Major
- \* WTB Commander
- \* WTB Command Sergeant Major
  - ✘ Each of these individuals will appoint someone to represent them in the event that they are absent from the TOL Board with the exception of the CG. The CG has stated that there will not be a TOL Board unless he is present.

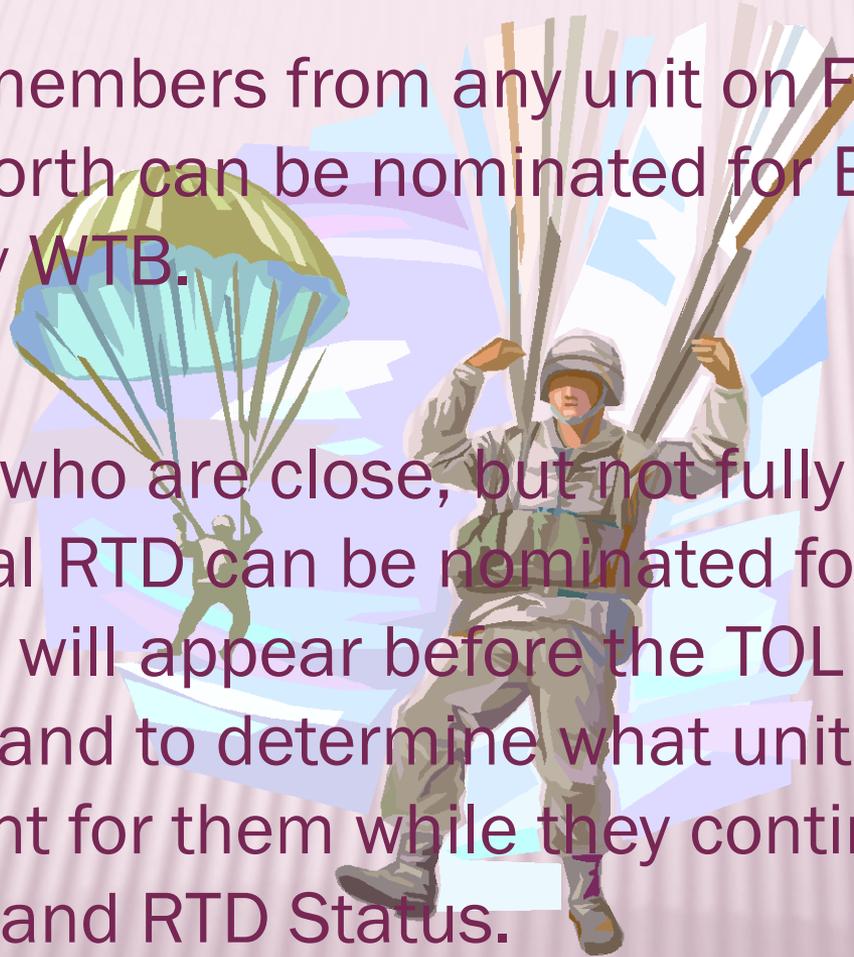


- ✘ The following personnel are involved in the TOL Board meetings, but do not sit on the Board:

- \* Division Surgeon presents cases for Entrance Packets and answers medical questions.
- \* DIV Surgeon PAD NCOIC escorts nominee and Chain of Command into board room, and takes meeting minutes of the Board.
- \* WTB Battalion Surgeon presents cases for Exit Packets and assists in answering medical questions.
- \* WTB BN Contact Rep is present to track votes, record final decision of the board, and assist with any further needs the board may have. Also does a pre-board briefing with SM and Chain of Command.
- \* G-1 SGM or Representative is present to assist in placing exiting WTs in units and also to start working process of cutting orders with WTB S-1 for Entering and Exiting SMs.
- \* **Nominated Soldier and someone from Chain of Command are required to be available** to speak with the Board if requested by Board Members. Primary medical Provider and Nurse Case Manager are also asked to be available should board members have further questions regarding a Soldiers medical care, treatment, or care plan.

# TOL BOARD....THE 5 W'S...WHO? (CONT...)

- ✘ Service members from any unit on Fort Riley or Fort Leavenworth can be nominated for Entrance to the Fort Riley WTB.
- ✘ Warriors who are close, but not fully ready to do a traditional RTD can be nominated for Exit from the WTB and will appear before the TOL Board for a decision and to determine what unit will be the best placement for them while they continue to reach full recovery and RTD Status.



# TOL BOARD....THE 5 W'S...WHO? (CONT2...)

- The Triad of Leadership may reassign Active Duty (Compo 1) Soldiers to the WTB.
- Eligibility Criteria for assignment/attachment to the WTU (FRAGO 3 Annex A to EXORD 118-07) :
  - ✘ a. Soldier has a temporary profile, or is anticipated to receive a profile, for more than 6 months with duty limitations that preclude the soldier from training for or contributing to unit mission accomplishment. Medical non-availability is not an automatic entrance into the WTU.
  - ✘ b. The acuity of the wound, illness, or injury requires clinical case management in order to ensure appropriate, timely, and effective utilization and access to healthcare services to support healing and rehabilitation. The Triad of Leadership will review all Soldiers who meet eligibility criteria and will determine disposition as follows:
    - ✘ (1) Soldiers with complex medical conditions that require extensive case management qualify for assignment or attachment to the WTU
    - ✘ (2) Soldiers with medical conditions that do not require case management should remain in their units and utilize standard healthcare system and access to care standards.

# TOL BOARD....THE 5 W'S...WHO? (CONT3...)

- Active Component (Compo 1) Soldiers **ineligible** for assignment/attachment to the WTU (Frago 3 Annex A to EXORD 118-07):
- ✘ The following Active Duty COMPO 1 Soldiers are not eligible for entry into a WTU unless unusual circumstances are present. The desire for personnel replacement should not be a consideration for assignment of a Soldier to the WTU:
  - + Soldiers with uncomplicated pregnancy.
  - + In general, Soldiers who are in initial entry training, advanced individual training, or one station unit training are ineligible. Only by exception will Initial Military Training Soldiers be assigned/attached to the WTU.
  - + Soldiers whose permanent profiles require an MMRB.
  - + Soldiers in temporary disabled retired list (TDRL) status.

# TOL BOARD....THE 5 W'S...WHAT?

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- ✘ THE TOL is a concept that was brought about by FRAGO 3 to assist in ensuring that only Soldiers who truly needed complex medical care come to the WTUs Army Wide.
- ✘ The TOL Board consists of a group of the top leaders of Fort Riley. A packet of information is made up for each Soldier by the SMs CoC and Medical Care Providers and presented to the Board. The board members review the packets, speak with the SM, speak with the CoC, and then vote to make a decision on whether the SM should enter into the WTB. (Or if the SM is in the WTB, the Board decides if they are ready to go to another unit to complete their medical Tx.)

# TOL BOARD....THE 5 W'S...WHEN?

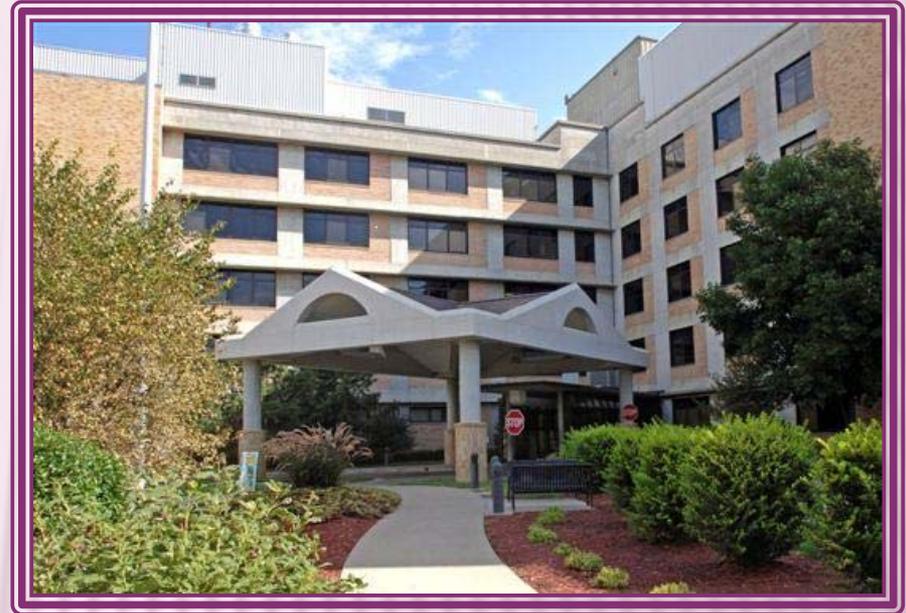


- ✘ The Fort Riley TOL Board is held every other Monday from 1430 until all packets have been reviewed and voted on.
- ✘ If there are multiple packets, the board will stay until each packet has been voted on and each SM has been given the board's decision.
- ✘ All participants of the Board are aware that the day is not over until each of these Soldiers has been completely taken care of.



# TOL BOARD....THE 5 W'S...WHERE?

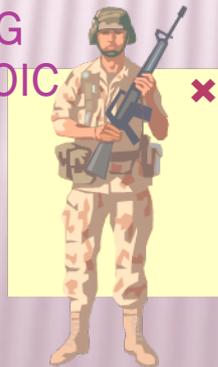
- ✘ The TOL Board is held in the IACH Headquarters Conference Room.
- ✘ Nominated Soldiers and their Chain of Command Reps are seated in the waiting area by the IACH front desk. This is where the pre-board briefing is given and where they will wait while their case is being voted on.



# TOL PACKET PREPARATION



- ✘ All paperwork to be submitted in the TOL Packet will be completed by the unit. Kara Reimler, WTB Contact Rep, is always available to assist with packet preparation. The WTB Ombudsmen, Darlene Washington and Amber Acosta-Doucette have also offered to assist with packet preparation.
- ✘ Once packet is complete, it must be reviewed and approved by the unit's BDE Surgeon, prior to submission for the board.
- ✘ Once packet is complete and approved, it is forwarded to Kara Reimler, WTB Contact Rep or SSG Webb, Division Surgeon PAD NCOIC for submission to the board.



- ✘ Alternate POC's for Assistance with Packet preparation and turn-in:

- ✘ Darlene Washington,
  - + WTB Ombudsman
  - Office# 785-239-8374
  - e-mail: darlene.washington@us.army.mil
- ✘ Amber Acosta-Doucette
  - + WTB Ombudsman
  - Office# 785-239-8374
  - e-mail: holly.acostadoucette@us.army.mil
- ✘ SSG Diana Webb (Packet Turn-in)
  - + Division Surgeon PAD NCOIC
  - Office# 785-240-0372
  - e-mail: diana.webb@amedd.army.mil

# REQUIRED DOCUMENTATION FOR TOL PACKET

- ✘ The Following Documents are required for TOL Board Entrance Packets:
  - + Commander's Nomination Letter (FROM UNIT)
  - + Profile (FROM UNIT)
  - + Appendix 2 CDR's Performance Stmt (FROM UNIT)
  - + Division Surgeon's Clinical Assessment (Will be added after packet is turned in by the Unit)
  - + Warrior Screening Matrix (FROM UNIT)
  - + Memo/Statement from Soldier (From UNIT)
  - + ERB/ORB (FROM UNIT)



# TOL BOARD...TIPS, POINTERS, AND MISC INFO...

- ✘ Entrance Nominees CANNOT have UCMJ Action Pending or be flagged for Adverse Action(AA)
- ✘ The Chain of Command representative who comes to the board, should be the person from the unit that best knows about the Soldier and his Hx (Medical and Military).
- ✘ Cut off date for packet is the week prior to the Board Date on Tuesday by COB (1600). It is best if I receive the packets by NLT 1200 that day so that I can review for correctness and completeness and forward to Div. Surgeon
- ✘ As soon as the Soldier and CoC Rep are notified that the SM has been accepted to WTB, the Soldier needs to make an appointment to clear CIF.
- ✘ One of the most important documents in the packet is the Commander's Nomination letter. Try to keep the language positive and focus on the why the WTB is the best place for that SM to be for that SM. (NOT focus on the unit)
- ✘ Supporting docs from SL or PLS okay for packet and recommended if they have something to say.





## TOL BOARD...WHO TO CONTACT???

- ✘ For any questions, concerns, or anyone needing assistance preparing a TOL Packet, please contact:

Kara Reimler,  
BN LNO/Contact Representative  
WTB Transition Office/S-1  
Bldg 610, Rm 317  
Office ph# 785-240-7167  
Blackberry# 785-761-5981  
E-Mail: [kara.reimler@amedd.army.mil](mailto:kara.reimler@amedd.army.mil)  
-or- [kara.reimler@us.army.mil](mailto:kara.reimler@us.army.mil)





# TOL BOARD...QUESTIONS?



It's **QUESTION TIME!!**

